

## **Deselection/Withdrawal of Materials**

An attractive, up-to-date, currently useful collection is maintained through a continual discarding and replacing process. Materials may be withdrawn from the library collection after careful consideration of these factors:

- physical condition
- accuracy of information
- lack of use
- superseded by a new edition or better work on the same subject

Materials withdrawn from the collection may be used for the book sale or disposed of by other means. Individual items that are being withdrawn may not be saved for specific individuals.