

# **Caledonia Library Association, Inc.**

## **Board Meeting Minutes**

Tuesday, November 18<sup>th</sup>, 2019, 6:10PM  
Caledonia Library, Caledonia, NY

**Caledonia Board Members Present: Cenna Clements, Don McKay, Gail Milner, Joanie Robinson, Dick Thomas, Quille Westbrook and Karen Yorks**

Also in attendance, Library Director **Renate Goff**

**Caledonia Board Members not Present:** Joanne Crosman and Dallas Miller

**Community Members Present:** No members of the community were present.

### **Call to Order:**

Gail Milner called the meeting to order at 6:10 PM and the trustees performed the Pledge of Allegiance.

### **Approval of the Minutes**

- **MOTION 01:** Karen Yorks moved to approve the October minutes. Don McKay seconded. All were in favor the motion passed.

**Directors Report** – Renate Goff - The hotspots arrived at the Library. The intended policy will be to allow Caledonia Library Association members with active Library cards, who have been members for at least 3 months prior to borrowing the hotspot, to be able to borrow one for one week. The member must return the hotspot for one week before being able to borrow one again.

The Adult Literacy Workforce grant was approved November 18, 2019. Every other week during January through May an instructor will teach technology classes about things such as computers and phones for two hours and rotate through the Livingston County Libraries.

Candy attended a staff development workshop on October 1<sup>st</sup>, 2019. Topics were E-books and audio books.

There were two new computers installed at the library. One is at the front desk and one replaced Candy's desktop behind the counter.

**Treasurer** - Karen Yorks – presented the Cash Activity Report, List of Bills Paid and Budget Report YTD.

- **MOTION 02:** Cenna Clements moved to approve the Cash Activity Report. Don McKay seconded and the motion carried.

**Fundraising** – Joanie Robinson – Some suggestions about beef jerky that were not well received. Maybe we can look at it again in the future.

**Building Expansion** – The new building drawings were unacceptable Charlie Robinson will meet with Labella to discuss.  
There was a discussion of pointing repair work that could be done in the basement during the winter.

**Community Relations** - Don McKay suggested hand delivering the expansion project updates to homes in Cal-Mum and maybe having this done by the Boy Scouts or senior citizens or some element of community service.

**Budget** – Karen Yorks – The gift and donations were lowered for 2019 due to re-direction of gifts from the operating budget to the building fund.

The 2019 entry under “other stuff” of \$16,100 is an error.

- **Motion 03:** Cenna Clements motioned to accept the budget report. Don McKay seconded and the budget was accepted.

### **New Business**

Dick Thomas has recused himself from the review board of the solar project. The board had a lengthy discussion of the solar project.

Dallas Miller arrived at the meeting at 7:11 pm.

### **Adjournment**

- **Motion 08:** Cenna Clements moved to adjourn the meeting. Dick Thomas seconded and the motion carried. The meeting was adjourned at 7:11 PM.

Respectfully submitted,  
Dallas M. Miller

To be submitted at the next regularly scheduled January 28, 2020 board meeting.