

Caledonia Library Association, Inc.

Board Meeting Minutes

Tuesday, October 29th, 2019, 6:00PM
Caledonia Library, Caledonia, NY

Caledonia Board Members Present: Cenna Clements, Don McKay, Dallas Miller, Gail Milner, Joanie Robinson, Dick Thomas, Quille Westbrook and Karen Yorks

Also in attendance, Library Director **Renate Goff**

Caledonia Board Members not Present: Joanne Crosman

Community Members Present: No community members present.

Call to Order:

Gail Milner called the meeting to order at 6:10 PM and we performed the Pledge of Allegiance.

Approval of the Minutes

Regular Board Meeting September 24th 2019

Cenna Clements was at the meeting but left early. "Carl the Barber" is Carl Worden. The meeting started at 6:15 pm. The formal name of the library is Caledonia Library Association, Inc.

- **MOTION 01:** Don McKay moved to approve the corrected September 24th 2019 minutes. Karen Yorks seconded. All were in favor the motion passed.

Special Board Meeting October 7th 2019

Joanie Robinson and Dick Thomas were not present.

- **MOTION 02:** Cenna Clements moved to approve the corrected October 7th 2019 minutes. Don McKay seconded and the motion passed.

COMMUNITY COMMENTS:

Directors Report - Renate presented the Directors Report.

Treasurer - Karen Yorks – presented the Cash Activity Report, List of Bills Paid and Budget Report YTD. Marjorie Byrnes was one of the winners of the numbers raffle for \$50 and she donated the money back to the library.

- **MOTION 03:** Dallas Miller moved to approve the Cash Activity Report. Cenna Clements seconded and the motion carried.

Fundraising – Joanie Robinson – For Hometown Holidays we will have a Holiday Shoppe in Bill Whites back room December 6 &7. Volunteers will be needed Thursday for Set up, Friday 10-9 PM and Saturday 8-3 PM and for tear down. The Bake Sale is on the 21st. We're having a Book Sale on the 7th at the Fire Hall. The next fundraising meeting is November 14th at 1PM.

We'd like a large tree for the library yard, hopefully donated

Building Maintenance – Don Fox installed the new furnace and the Library paid \$3,350. I replaced the light fixture on the rear of the library. Renate would like to have salt on hand for the winter.

Grants – Gail was at the Legislative thank-you breakfast at the Henrietta Library. She spoke with Ron Kirsop. Ron said that we received the 2019 State Library Construction Grant for \$60,000. This allows us to start doing some of the repairs on the Library.

Renate took the Bero report and applied for a Livingston County grant, in regards to repair of the fascia. Livingston County awarded us a grant of \$1200.

Community Relations – Dick has a draft letter to be posted in the Library and to be sent out on status of the library expansion.

Finance and Investments –

Germaine Bostwick passed away and \$550 in donations in memory was made to the library.

Program Committees – Becca Wildey did Storytime with kids with treats and Halloween stories. While Becca read, Renate was able to remove beads one of the children had stuffed up their nose.

New Business

Tax Cap Resolution – Option 1 - *Whereas, the adoption of the 2020 budget for the Caledonia Library Association, Inc. may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the Caledonia Library Association, Inc. voted and approved to exceed the tax levy limit for 2020 by at least the sixty percent of the board of trustees as required by state law on September 29th, 2019.*

- **Motion 04:** Karen Yorks moved to approve Option 1 of the tax cap resolution. Joanie Robinson seconded and the motion carried. All were in favor and the motion passed.
- **Motion 05:** Joanie Robinson moved to approve auto pay for the 2020 bills for RG&E, National Grid, Toshiba and Frontier. Don McKay seconded and the motion carried. All were in favor and the motion passed.
- **Motion 06:** Cenna Clements moved to renew our line of Credit with The Bank of Castille. Quille Westbrook seconded and the motion carried. All were in favor and the motion passed.

Cenna wanted to let us know Jeremiah Williams is banned from all Monroe County Library's.

Executive Session

- **Motion 07:** Don McKay motioned to go into executive session for personnel discussions. Dick Thomas seconded and the board went into executive session at 7:45 PM.
- **Motion 08:** Cenna Clements to exit executive session. Karen Yorks seconded and the board exited executive session at 9:20 PM.

During executive session, the board discussed evaluations and salary increases for the 2020 budget and will be finalized during the November meeting.

Adjournment

Motion 09: Quille Westbrook moved to adjourn the meeting. Karen Yorks seconded and the motion carried. The meeting was adjourned at 9:30 PM.

Respectfully submitted,
Dallas M. Miller

To be approved on November 19th, 2019.

The regularly scheduled meeting on the 26th of November has been changed to November 19th.

The regularly scheduled meeting on December 31st has been canceled.