

CALEDONIA LIBRARY

BOARD MEETING MINUTES

Tuesday, June 25th 2019, 6:00PM
Caledonia Library, Caledonia, NY

Caledonia Board Members Present: Cenna Clements, Don McKay, Dallas Miller, Gail Milner, Joan Robinson, Dick Thomas, Quille Westbrook and Karen Yorks.

Also in attendance: Library Director Renate Goff.

Joanne Crosman arrived at 6:25

CALL TO ORDER:

Gail Milner called the meeting to order at 6:15 pm and the Trustees performed the Pledge of Allegiance.

APPROVE MINUTES FROM APRIL 30TH AND MAY 28TH, 2019

- **MOTION 1:** Don McKay moved to accept the April 30th, 2019 Board Meeting Minutes, Cenna Clements seconded all were in favor.
- **MOTION 2:** Dallas Miller moved to accept the May 28th, 2019 Board Meeting Minutes, Karen Yorks seconded and the motion carried.

COMMUNITY COMMENTS

There were no members of the community present at the meeting.

REPORTS:

A. DIRECTORS REPORT – Renate Goff

- a. Renate presented the Director's report.
- b. Renate talked about the fine free policy from PLS and the number of students for the summer reading program.

B. TREASURERS REPORT – Karen Yorks

- a. Karen Yorks presented the board reviewed the Cash Activity Report, the list of bills paid and the Budget Report YTD.
- **MOTION 03:** Joanne Crosman moved to approve the cash activity report. Don McKay seconded and the motion carried.

COMMITTEE UPDATES

A. Fundraising

- a. Joanie Robinson said that Amy has been doing a great job in monitoring the results of the raffle. Sometime in September we will do a Bunco party.

B. Policies and Bylaws

- a. Dick Thomas would like us to come up with a policy on fines.

C. Building Maintenance

- a. Dallas Miller needs to re-attach the trim on the window in the back and replace some of the light bulbs.

D. Grants

- a. Don McKay and Dick Thomas took the course at GCC on grant writing.
- b. Dick Thomas talked about the state of grant money from NYS, the necessity of accurate cost estimates and the importance of knowing when to file for grants. We need to work with foundations and individuals first in order to make up the difference from grants.
- c. Our new plan, is to work on renovation of the current building and then work towards the construction of the new building.
 - i. Pointing of the basement, addressing the bowing of the outside walls and repairing the roof,
 - ii. Right now, we need bids on fixing and updating the library.
- d. The ARTS grant is coming up.

E. Community Relations

- a. Dick Thomas – Wrote a new board report for the website and we are planning to copy on to our Facebook page.
- b. We need to start accepting donations online.
- c. Debbie Davis wants to have presentations about gardens in Caledonia

F. Finance and Investments

- a.

OLD BUSINESS:

- A. Reminder: Band and BBQ 1st Friday in August, on August 2nd we have a band coming, Joanie's daughter is bringing her gourmet food truck and doing mac cheese. The name of the event is going to be the "1st Annual Summer Fundraiser".
- B. Band is coming at 4, we'll need the tent set up (me)

NEW BUSINESS:

- A. The Library received 3 donations in memory of LeRoy B. Swinehart.

OTHER

- A. Congratulations to Lauren Moore on becoming the NYS Librarian.

COMMUNITY COMMENTS

- A.

ADJOURNMENT

MOTION 04: Cenna Clements moved to adjourn the meeting. Joanie Robinson seconded and the motion carried. The meeting was adjourned at 7:58 pm.

Respectfully submitted,

DALLAS M. MILLER

To be approved on Tuesday August 27, 2019

