

**CALEDONIA LIBRARY**  
**BOARD MEETING MINUTES**

Tuesday, May 28<sup>th</sup> 2019  
Caledonia Library, Caledonia, NY

**Caledonia Board Members Present: Cenna Clements, Joanne Crosman, Don McKay, Dallas Miller, Gail Milner, Joan Robinson, Quille Westbrook and Karen Yorks.**

Also in attendance: Library Director Renate Goff.

Dick Thomas was absent.

Community Members Present: Debbie Davis

**CALL TO ORDER:**

Gail Milner called the meeting to order at 8:23 pm.

**REPORTS:**

**A. DIRECTORS REPORT – Renate Goff**

- a. Renate gave us the approved physical copies of the Sexual Harassment Policy and the updated Long Range Plan.

**B. TREASURERS REPORT – Karen Yorks**

- a. Karen gave us the financial report.
- b. The 2018 form 990 was sent to each of the Board Members.
- c. Our CPA Terri Starowitz finished the audit of the Library, submitted it to the IRS and it is available from Renate in the library.

**MOTION 01:** Joanne Crosman moved to approve the cash activity report. Joanie Robinson seconded and the motion carried.

**COMMITTEE UPDATES**

- A. There were no committee reports beyond those in the preceding Annual Meeting.

**OLD BUSINESS:**

- A. Gail has a band she plans to have come to play August 2<sup>nd</sup> 5:30 – 8:30 pm at the Library for the Bands and BBQ on the first Friday in August.
- B. Renate is going to order another tent to use for the Library side yard.

**NEW BUSINESS:**

**A. Elections of Officers**

- a. Board Members were elected through acclimation to positions:

- i. President – Gail Milner, Vice President – Joanne Crosman, Corresponding Secretary – Joanie Robinson, Recording Secretary – Dallas Miller and Treasurer – Karen Yorks.

**MOTION 02:** Joanne Crosman moved to accept the elected positions. Karen Yorks seconded and the Board was all in favor.

### **OTHER**

- A. Gail had questions about our maintenance plan through Isaac Heating and whether we should continue to pay for it versus just calling them when there is a problem and for cleanings.

### **COMMUNITY COMMENTS**

- A. Debbie Davis talked to Anne Marie Fahey and they are planning to do a fundraiser for the Library, July 22<sup>nd</sup> at Quackenbush's called 'Tea in the Garden'. It will be from 1 – 4 pm, Dennis will do a talk on daylilies, we'll have tea and dessert and it will be about \$15 per person.

### **ADJOURNMENT**

**MOTION 03:** Don McKay moved to adjourn the meeting. Cenna Clements seconded and the motion carried. The meeting was adjourned at 9:15 pm.

Respectfully submitted,

DALLAS M. MILLER

To be approved on Tuesday June 26<sup>th</sup>, 2019.