

CALEDONIA LIBRARY

BOARD MEETING MINUTES

Tuesday, April 30, 2019, 6:00PM
Caledonia Library, Caledonia, NY

Caledonia Board Members Present: Don McKay, Dallas Miller, Gail Milner, Joan Robinson, Dick Thomas and Karen Yorks.

- Joanne Crosman arrived at 6:37 pm
- Cenna Clements arrived at 6:16 pm
- Don McKay arrived at 6:29 pm.

Also in attendance: Library Director Renate Goff.

No community members were present

CALL TO ORDER:

Gail Milner called the meeting to order at 6:13 pm and the Trustees performed the Pledge of Allegiance.

APPROVE MINUTES FROM MARCH 26, 2019

1. Corrections: Joanne and Don went to the solar meeting met James Murphy (project mgr/owner), they talked about our library expansion. James expressed interest in investing in a 'wing' to our building. Invenergy/ - they are offering \$20K as a donation, then \$100K when the project is up and running.

MOTION 1: Karen Yorks moved to accept the updated March 26, 2019 Regular Board Meeting Minutes, Joanie Robinson seconded and the motion carried.

COMMUNITY COMMENTS

There were no members of the community present at the meeting.

REPORTS:

A. DIRECTORS REPORT – Renate Goff

- a. Renate presented the Director's Report

B. TREASURERS REPORT – Karen Yorks

- a. Karen Yorks presented the Cash Activity Report, List of Bills Paid and a Budget Report YTD.

MOTION 02: Don McKay moved to approve the cash activity report. Dick Thomas seconded and the motion carried.

COMMITTEE UPDATES

- A. Fundraising – Joanie Robinson
 - a. On May 30th 7-9 pm, Bernice Ende “Lady Long Rider” will visit the Caledonia Library.
 - b. The Library Garage Sale is May 17th and 18th.
 - c. May 28th is the Annual Board Meeting and our lottery tickets are due by next Saturday.
 - d. This Saturday 6/4/19 we will have a table set up in the new building at the Fairgrounds, from 10 – 3pm to show renderings of the proposed library expansion and give information.
- B. Policies and Bylaws – Dick Thomas
 - a. The sexual harassment policy was reprinted and submitted, and the Policy and Bylaws committee accepted it.

MOTION 03: Karen Yorks moved to approve the sexual harassment policy. Joanne Crosman seconded and the motion carried.

- C. Building Maintenance – Dallas Miller.
 - a. I replaced the locks of the Library.
 - b. Charlie Robinson made much appreciated repairs on the roof.
 - c. Gail spoke with Charlie and they’re meeting with Labella Associate’s on June 10th at 10 Am., to ask about the Bero report and what grants we may be able to get to take care of issues in the report.
- D. Grants – Dick Thomas
 - a. The 2019 NYS Budget cut the construction budget for Library’s by 2/3rds and we need to be aware that in our grant proposals.
 - b. Gail Milner and Dick Thomas went to the M.C.C. meeting of the Finger Lakes Regional Economic Council.
- E. Community Relations – Dick Thomas
 - a. We had our open house Almost 50 people attended and 8 new members joined.
- F. Finance and Investments
 - a. Meeting in August
- G. Building Expansion
 - a. Planning to have the elevator framed-in and prepped for installation in the event we do not have funding for the actual elevator at the beginning of construction.

OLD BUSINESS:

- A. Elections / New Member
 - a. We have board positions upcoming, at the annual board meeting. Karen Yorks – Treasurer and Dallas Miller – Secretary have their terms ending, and an additional empty position. Each of those 3 positions renewed, would be for 3 years.

NEW BUSINESS:

- A. Band and BBQ 1st Friday in August

OTHER

- A. Annual Meeting is Tuesday May 28, 2019 at 7pm
- B. Lady Longrider May 4th and 5th.

C. The long range plan expires this year. Renate provided the board with an updated Long Range Plan.

MOTION 04: Don McKay moved to approve the updated Long Range Plan. Dick Thomas seconded and the board was in all in favor.

ADJOURNMENT

MOTION 05: Joanie moved to adjourn the meeting. Joanne seconded and the motion carried. The meeting was adjourned at 8:15pm.

The annual meeting is next month May 28th, 2019 and starts at 7pm.

Respectfully submitted,
DALLAS M. MILLER

To be approved on Tuesday May 28, 2019.

DRAFT