

# CALEDONIA LIBRARY

## BOARD MEETING MINUTES

Tuesday, SEPTEMBER 19, 2017, 7:06 PM  
Caledonia Library, Caledonia, NY

**Caledonia Board Members Present:** Cenna Clements, Dallas Miller, Gail Milner, Karen Yorks, Mary Ranous, Joan Robinson, Don McKay and Dick Thomas

Also in attendance, Library Director Renate Goff, Joann Stafford and Kathy Hartness

**Caledonia Board Members not Present:** Joanne Crosman

**CALL TO ORDER:** Gail Milner called the meeting to order at 7:06pm. Thanked Kathy Hartness for her work on the Open House in August.

### **APPROVAL OF THE MINUTES**

**MOTION 01:** Don McKay moved to adopt the Aug 22 minutes. Karen Yorks seconded and the motion carried.

Dallas Miller abstained – was not present at previous meeting.

### **COMMUNICATIONS AND REPORTS:**

#### **1. Financial Report:**

**Karen Yorks said the money that was moved from the CD into the wealth portfolio (\$111,000+) has done well in the 2 weeks since it was moved to Tompkins Investment.**

**Auto payments for Frontier – have not been able to get it set up.**

**Current balance on the checking is about \$53K.**

**MOTION 01:** Cenna moved to accept the treasurer's report. Don McKay seconded and the motion carried.

- The CD for approximately 42 K, is coming due. That we can use for Library expenses if necessary. The expansion money will mature in November and we restated that the expansion money's purpose is solely for the expansion of the library.
- The next Finance meeting is Oct 18<sup>th</sup> at 7pm, at the Library. Will be meeting with Steve Krauss from Tompkins

### **Approve Cash Activity Report**

**MOTION 02:** Don McKay moved to approve the cash activity report. Dick Thomas seconded and the motion carried.

## **2. Director's Report: Renate Goff**

112 kids are enrolled in the summer reading program, very busy on Tuesdays. Talked about the PLS – 28<sup>th</sup> Annual Meeting and Luncheon. If any of the Board Members would like to attend, they need to let Renate know ahead of time.

Kathy Hartness talked about her role as the county liaison to PLS.

2017 OWWL costs have been paid. Renate talked about Pat Gardner from the Creative E.D.G.E.

**3. Maintenance/Building – Mary Ranous - Filed for a matching grant that we will match \$893.53 / Dave Steel looked and it to repair a window, gutters and some exposed wiring. The maintenance committee will look at this; it needs to be submitted by Monday 9/25/2017.**

**MOTION 03: Mary Ranous** moved to approve **\$893.53** to match what we approved. Don McKay seconded and the motion carried.

Another grant was applied for Family Volunteer Grant – didn't get this year.

Applied for a grant for structural assessment – Technical assistant grant from the NYS preservation – hoping to hear by the end of the next week.

Mary has worked hard on a lot of grants.

### Nomination Committee Report – TRUSTEE NAME, Chair

No report.

### Facilities Committee – TRUSTEE NAME, Chair

No report.

### Other Committee Report – TRUSTEE NAME, Chair

No report.

Community Outreach – Dick Thomas – enhancing the survey, looked and made a Survey monkey but we can do it via PLS. Stressed the importance of reaching out to the community for input for when we do expand. That we have the survey online and that we distribute the surveys. Possibly, having rotating locations where we would distribute surveys.

Gail talked about the Penny Saver costs.

### **NEW BUSINESS:**

**Don McKay talked about Sickles, whether they might be interested in casual advice on our future construction.**

**We talked about septic tanks, about a site survey and that it is something to be considered by the Building Expansion committee.**

**Dick Thomas – why don't we list the committee? We'll organize the minutes by the committees.**

**1. We may try starting the meetings at 6:30 pm after the first of the year.**

**2. Joanie talked about Hometown Holidays, how the other fundraisers are scheduled in the town, to work on a date as a Library's fundraiser. Possible times we would schedule a singular type fundraiser style event, possibly in May.**

**The date for Hometown Holidays is Dec 2.**

**Next Meeting:**

Caledonia Library, October 24<sup>th</sup> at 7pm.

**Reminders:**

**Adjourn**

**MOTION 05:** Dallas Miller moved to adjourn the meeting. Joanie seconded and the motion carried. The meeting was adjourned at 8:42.

Respectfully submitted,

Dallas M Miller

To be approved on October 24<sup>th</sup> 2017 at 7pm.