

CALEDONIA LIBRARY

BOARD MEETING MINUTES

Tuesday, JUNE 27, 2017, 7:00PM
Caledonia Library, Caledonia, NY

Caledonia Board Members Present: Cenna Clements, Dallas Miller, Gail Milner, Joan Robinson, Karen Yorks, Mary Ranous, and Joanne Crosman.

Also in attendance, Library Director Renate Goff and Lauren Moore from Pioneer Library Service.

Members of the public in attendance:

Ralph LaRose
Micke Fox
Linda Booth
Kathy Hartness
Anthony Montalbano
Brenda Montalbano
Gina Bliss
Laurie Sattora
Ray Sattora

CALL TO ORDER:

Gail Milner called the meeting to order at 7:05 pm and led the board in the Pledge of Allegiance.

Gail Milner led the meeting with the Pledge of Allegiance.

APPROVAL OF THE MINUTES

MOTION 01: Karen York moved to adopt the June 15, 2017 minutes. Mary Ranous seconded and the motion carried.

COMMUNICATIONS AND REPORTS:

1. Director's Report: Renate Goff

Renate spoke about the budget of the Library and a breakdown of funding. The town contributes %70, CMCS %14, LLSA %1, Livingston County %7 and 'other' accounts for %8. The 'other' %8, approximately \$6000 is the fundraising activities of the Library.

Renate also said that she has contracted All County Gutter to come and clean the Library gutters for \$99.

2. COMMUNICATION ITEM

Gail met with Dorothy and now has the treasurer's box and the keys for the safety deposit box.

3. COMMUNICATION ITEM

Steve and Kim Isaac from the Bank of Castille will come to a meeting on July 18th to come and talk to us about the Library's finances.

4. COMMUNICATION ITEM

Norma Embling and Dorothy Fletcher have submitted their resignations.

MOTION 02: Karen York moved to accept the resignations. Cenna Clements seconded and the motion carried. Joan Crosman abstained.

4. COMMUNICATION ITEM

Lauren Moore from the PLS came to speak about the responsibilities of the Trustees and the support opportunities available from the Pioneer Library System.

1. NEW BUSINESS ITEM

Discussion on establishing committees.

Expansion Committee – concerning expansion of the building

Building and Grounds - maintenance

Personnel Committee – Wages, Payroll, HR/Benefits

Financial Committee – Fundraising and Grants

Community –

Policy – Bylaws

Helpers – Renate would like help with ideas she has for the Library

Volunteers

2. NEW BUSINESS ITEM

A discussion of assignment of Priorities

1 – The Constitution and Bylaws, 2-we need to new Board members, 3- Finance, 4 – Fundraising, 5 – Programming, 6 – Community Outreach, 7 – Expansion and 8 – Grants.

3. NEW BUSINESS ITEM

There is an ARCA meeting on July 21st on Building Assessment and Workshop in Canandaigua. Gail will be going and possibly Cenna.

Next Meeting:

Steve and Kim Isaac from the Bank of Castille will come to a meeting on July 18th at the Library to come and talk to us about the Library's finances.

Reminders:

We need to send a thank you letter to Senator Gallivan for the \$2500 Technology Grant

Adjourn

MOTION 03: Cenna Clements moved to adjourn the meeting. Mary Ranous seconded and the motion carried. The meeting was adjourned at 9:30.

Respectfully submitted,

Dallas M. Miller

To be approved on July 18, 2017.