

Caledonia Library Association

Caledonia Library Board Minutes

June 15, 2017

I. Members Present: Renate Goff, Dorothy Fletcher, Joan Robinson, Gail Milner, Mary Ranous, Cenna Clements, Karen Yorks, Dallas Miller.

Members Absent: Norma Embling, Joanne Crossman

II. Meeting called to order at 7:00 pm by Renata Goff, director

No comments from community.

III. The slate of nominated officers was presented.

Gail Milner, President

Joanne Crossman, Vice President

Dallas Miller, Secretary

Joan Robinson, Corresponding Secretary

Dorothy Fletcher, Treasurer

Motion made by Mary Ranous to accept the officers as presented. Seconded by Cenna Clements
Motion carried unanimously. Meeting continued by Gail Milner.

IV. Open issues

a) Discussion about using Dropbox

b) Discussion stating that only members who were present at any meeting would be able to make a motion to accept and vote on accepting the minutes of that meeting.

V. New business

a) Gail Milner indicated the bylaws of 5/23/17 “Under Amendments: This Constitution and By-laws may be amended by a majority vote of the members of the Board of Trustees present at any meeting if written notice of the proposed amendment is circulated among all members of the Board of Trustees at least one week prior.” Should be changed to “Under Amendments: This Constitution and By-laws may be amended by a majority vote of the members of the Board of Trustees ~~at any meeting~~ if written notice of the proposed amendment is circulated among all members of the Board of Trustees at least one week prior.”

Motion to adopt the Amendment of the bylaw by Cenna Clements and Joan Robinson seconded. All in favor to adopt the change to the Caledonia Library Association by-law amendments.

b) Discussion concerning the hours of the library. Motion to revert to the previous library schedule effective June 26, 2017 by Cenna Clements seconded by Karen Yorks. All in favor to adopt the previous Caledonia NY Library hours.

c) Gail indicated board members, library staff and community members should brainstorm for committee ideas. It should be noted that the majority of the board members are new and there is much work to be done. Please also brainstorm priorities that the board should address over the next 6 months.

d) Discussion concerning authorizing a second person to be able to sign checks for the library. Motion to authorize Gail Milner to sign checks for the library by Karen Yorks, seconded by Mary Ranous All in favor to authorize Gail Milner to sign checks for the library.

e) Discussion concerning official library mail/correspondence should be sent to the Caledonia Library. Motion that any and all official correspondence concerning the library is sent to the library by Joan Robinson, seconded by Mary Ranous. All in favor.

f. Discussion on having an audit done. It has been a long time since this was done. Discussion to revisit this at the next meeting.

g. Martha Cappotelli will be asked to attend the meeting on June 27 to update us on grants.

VI. Adjournment: motion by Karen Yorks to adjourn the meeting, seconded by Joan Robinson at 8:52 pm

No further comments from the community.

Minutes submitted by: Dallas Miller.

Public present at the meeting

- Linda Sue Booth
- Robert Rothrock
- Kathy Hartness
- Laurie Sattora
- Ray Sattora